



Book	Policy Manual
Section	900 Community
Title	Parent and Family Engagement Policy (Title I)
Number	918
Status	

Legal	<a href="#">1. 20 U.S.C. 6318</a>
	2. Pol. 138
	3. Pol. 102
	<a href="#">22 PA Code 403.1</a>

Adopted	November 25, 2003
Last Revised	October 8, 2015

### **Authority**

The Plum Borough School District agrees to implement the following statutory requirements:

The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.

The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.

If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.

The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

### **Definition**

The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

**Parental involvement** means the participation of parents in regular, two- way, and meaningful communication involving student academic learning and other school activities, including ensuring -

- A. That parents play an integral role in assisting their child's learning;
- B. That parents are encouraged to be actively involved in their child's education at school;
- C. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- D. The carrying out of other activities, such as those described in section 1118 of the ESEA.

The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center.

### **Guidelines**

#### **Implementation**

1. The Plum Borough School District will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA though providing opportunities for input at parent meetings, Title I Building Parent Advisory Committees and written communication.
2. The Plum Borough School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA by publishing state assessment results in District publications and conducting an annual LEA Review in conjunction with the Title I Parent Advisory Committees at the school level in Title I buildings.
3. The Plum Borough School District will build school and parent capacity for parent involvement by provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance by offering the following opportunities: Meetings, workshops. Teachers are encouraged to provide parents with individual achievement information and specific ways to improve student achievement. Examples include: parent conferences, email, written communication, and phone conversations.
4. The Plum Borough School District will coordinate and integrate parental involvement strategies in Part A with Head Start through our Pre-School Transition Meetings.
5. The Plum Borough School District will conduct an annual parent survey to evaluate the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The Federal Programs Coordinator will will distribute the surveys to Title I parents at the annual Title I Meeting and through the schools. The results of the survey will be summarized for each school and presented to parents. Parents will have the opportunity to provide input concerning the need for revisions to the policy if necessary.
6. The Plum Borough School District will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
  - A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in

understanding topics such as the following, by undertaking the actions described.

- The State's academic content standards, student academic achievement standards, and the PSSA will be described to parents annually and during Parent Advisory Committee meetings.
- Local benchmark assessments will be described to parents at Open House, parent conferences and the Title I Annual Meeting.
- The requirements of Title I Part A will be described to parents and the community at the Title I Spring Meeting.
- Parents will be provided with information concerning their child's progress through parent conferences, parent meetings and progress reports.
- Parents will be provided with information concerning how to work with educators through parent conference, meetings and conversations with parents.

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- Materials (including books, practice materials, reading/writing strategies) will be sent home by teachers.
- Ongoing communication with parents to discuss individual strategies for improving academic achievement.
- Literacy Strategies reviewed at parent conferences and Open House.

C. The school district will educate its teachers, principals and staff, in how to reach out to communicate with and work with parents through professional development, discussions and staff meetings.

D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start and other preschool programs through our Pre-School Transition Meetings.

E. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Translated Documents
- Phone Calls
- District Website
- District Email

#### PART IV. ADOPTION

This District wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Superintendent of Schools. This policy will be in effect until required changes in Section 1118 of the Elementary and Secondary Education Act are in effect.

